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CWU Faculty Senate Minutes - 11/01/17

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REGULAR MEETING

November 1, 2017

Minutes

Meeting was called to order at 3:10 p.m.

ROLL CALL: All senators or their alternates were present except: April Binder, Susan Donahoe, Deepak Iyengar, and Francesco Somaini

Guests: Christopher Boone, Julia Stringfellow, Mike Harrod, Kevin Archer, Carolyn Thurston, Edith Rojas, Bernadette Jungblut, Andrew Richards, Lindsey Brown, Gregory Paveza, Kathy Whitcomb, Griff Tester, Giovanni Severino, Marty Blackson, Lindsey Brown, and Sharon O'Hare

CHANGES TO AND APPROVAL OF AGENDA - Approved

MOTION NO. 17-09(Approved): APPROVAL OF MINUTES of October 4, 2017

Library Resources - Zeb Evelhoch & Maura Valentino – Zeb and Maura gave an overview of some concerns with library costs for journals and databases. The costs have increased for databases and journals by approximately 27% over the past 7 years. This is in comparison to the Bureau of Labor Statistics Inflation Calculator which is 10.15% for a similar time. The current Student Library Fee is currently distributed to 19% collection development (books, eBooks), 41% innovative projects, services and programs, and 40% EBSCOHost academic search complete, Alliance eBook package, Chronicle of Higher Ed, SportDiscus, ScholarWorks, and other essential resources. ScholarWorks allows you to make your research available to other researchers and educators in ScholarWorks. Many publishers allow simultaneous publishing in ScholarWorks. You can use items from ScholarWorks and other Open Access resources in your classes. Faculty can publish in Open access journals. Not all open access journals are predatory. Maura indicated that departments may consider allocating funds for specific journal or database titles (Library can manage access and licensing). Other suggestions included the possibility of an Open Access Committee on campus; review and update promotion and tenure standards to encourage Open Access publishing; create a fund to cover Article Processing Charges to publish Open Access; and provide post prints for inclusion in ScholarWorks. All departments have a Library liaison and that information is available on the Library website.

COMMUNICATIONS - Susan Kasapri email. The email can be viewed in the Faculty Senate office.

SENATE CHAIR REPORT – Chair Stoddard thanked the General Education and Curriculum Committee's for their work this quarter. The review of General Education curriculum proposals is taking a significant effort and a lot of time. Chair Stoddard reminded Senators to keep February 21st as a tentative special meeting if needed for the General Education proposal. The Board of Trustees (BOT) indicated this summer that they want to know what faculty are doing and what they are thinking. The Executive Committee (EC) is working to create more conversation with the BOT. The EC will be meeting with the BOT tomorrow at 11:00 to talk about the goals for the year. At the February BOT meeting in Sammamish, they are working on an opportunity for faculty on the westside to meet with the BOT. They are also working to set something up on campus for their May meeting. Chair Stoddard reported on the Budget Executive Committee (BEC) meeting last month. There was a conversation around desktop computer replacement. As some of these issues come up, the Budget & Planning Committee may research out to Senators or faculty to get department feedback. The Collective Bargaining Agreement (CBA) expanded the faculty development pool of funds for NTT faculty to \$25,000. They also expanded it to include Senior Lecturers and full-time non-tenure track faculty. The EC has formed the General Education Implementation Task Force and will be asking senators to approve the nominations later in the meeting. Their first meeting will be mid-November. The Distinguished Faculty award nomination letters are due to the Senate office by December 1st. The Foundation account that had been funding the Faculty Friday was depleted last year. President Gaudino has provided some funding to host several this year. The EC is working on dates.

FACULTY ISSUES – Senator Harper brought forward an issue with the hardship withdrawal system. Each quarter she spends a lot of time who run into problems and can't make the course drop deadline. The students then must work at getting a hardship withdrawal. If the students are not getting their tuition back, why can't the institution just let them drop the course without going through the hardship withdrawal process.

Senator Altman indicated that MyCWU seems to go down often. Faculty depend so much on it now and creates an issue for advising, approving timesheets and Faculty 180.

Senator Weber provided feedback regarding the Accessibility Technology policy. Overall the intent of more accessible is good. Some details are surprising about how broad things they are. Senator Weber encouraged senators to look over the policy carefully and provide feedback. Materials prepare for an online class in an accessible way, YouTube or Panopto automatically creates captions. Other types of video would have to be sent someone to close caption it and provide it to those who may not need it. It is retroactive, so things you have done in the past would need to be made accessible. If you make an audio recording even if there wasn't someone speaking there would need to be audio explaining what is going on.

Senator Cheney brought an issue forward about improving the parking across the street in Farrell. Faculty can't find a parking space. They have paid for permit but there are no parking spots available.

Senator Cheney expressed a Sociology department concern regarding the permit to substitute form. There is a note on the form that substitutions will not carryover if program is changed or student selects a new catalog year. There is a new signature for the Dean and is required for all substitutions. The department wants to know why and how these changes were made. Senator Lipori indicated that Senate passed a policy last spring changing the language and requiring the Dean signature. Academic Affairs Committee (AAC) will be looking at this again this year due to other concerns.

PRESIDENT – President Gaudino reported that the BOT will be meeting on Friday November 3rd. The agenda is available on the website. They will be reviewing a six-year sliding budget, looking at enrollment projections, changes and construction in North campus. They students are proposing a new residence hall and recreation facility. The Foundation has raised money that will allow for a major renovation of Tomlinson. Monday at 10:00 a.m. will be the State of University Address in McConnell Hall. Mary Yu, State Supreme Justice will be talking as well.

PROVOST – Provost Frank reported that the enrollment and budget update was sent out last week. There will be a Budget Townhall on Friday, December 1 from 3:00-4:30 p.m. in Shaw-Smyser 115. The Budget Executive Committee has met once. The next meeting is November 14. They are currently populating two sub-committees: Allocation and the Space and Equipment committees. The college budget committee's equipment requests are due December 6th. These requests will go forward to the Space and Equipment sub-committee. That sub-group will make recommendations to the BEC and those recommendations will go to Cabinet. The Innovations and loan program call will go out early next week. The Strategic investments requests are due November 13th. The proposed ASL workplan for 2017-18 is posted on the website. There will be drop-in sessions to provide feedback on November 8, 12 and 13 in Shaw-Smyser 115. The Baccalaureate Task Force reports were sent out through Canvas. The Reaffirmation of Accreditation website should be launched soon. Provost Frank reminded faculty to get in their textbook orders for winter quarter. Currently only 20% have submitted their order.

STUDENT REPORT - Edith reported that they currently have 20 seats are filled on the Student Academic Senate (SAS). She has contacted department chairs or secretaries if they have vacancies for students on SAS. Des Moines students were on campus for career fair and ASCWU wants to work more with center students. Student Government lobby day January 26. Students will go to Olympia, undocumented student support, and veteran students. Equity Council is doing Day of the Dead event on Friday, artwork in SURC pit.

OLD BUSINESS - Accessible Technology briefing and Early Alert update. Accessible Technology policy/procedure. Email was forwarded to senators so that they can forward the information to faculty for feedback.

REPORTS/ACTION ITEMS

SENATE COMMITTEES:

Executive Committee

Motion No. 17-10(Approved): Ratify 2017-18 committee vacancies as presented in Exhibit A.

Motion No. 17-11(Approved): Endorse the 2019-2020 academic year calendar as presented in Exhibit B. Faculty development day is on the Thursday before. Concern about less participation being that early.

Academic Affairs Committee

Motion No. 17-12(Approved 1 abstention): Recommendation to change CWUP 5-90-050 Graduation Requirements for Bachelor's Degrees as outlined in Exhibit C.

Bylaws & Faculty Code Committee

Motion No. 17-05(Second reading of three): Recommend amending Senate Faculty Code Section IV. D. 6 Authorization of Committees as outlined in Exhibit D. The material in blue has been added.

Curriculum Committee

Motion No. 17-13(Approved 5 abstention, 1 nay): Recommends approval of a new Asian Business Minor as outlined in Exhibit E. Didn't see any

General Education Committee - Written report available for review in the Faculty Senate office.

Evaluation and Assessment Committee – Senator Bisgard reported they will be sending out a survey for faculty regarding SEOs. Should SEOs be open during final exam week? This request came from students. Survey also asks what faculty think about how SEOs are being used. Is it the only thing used for evaluating faculty teaching? The committee is looking at developing policy around SEOs. A question that came up last year was if a student can be removed from doing SEOs. There will be a student joining on the committee.

Faculty Legislative Representative - Written report is available for review in the Faculty Senate office. Bret reported that he met with assistant director Steve DuPont and student legislative representative on Friday. Bret attended a workshop on military transfer credits. Legislator recommended state universities increase credits for prior learning. Work-study hasn't rebounded from decline in funding and will be talked about this legislative session. Contact Bret if you have questions or suggestions.

CHAIR-ELECT: Chair-Elect Claridge reported that the EC is working with Provost office making applications process for non-Senate committees work better and earlier. They are also talking about a better website of the committees and who is on the committees. A form for faculty who are on university committees to provide feedback to Senate has been developed and will be on the Senate website soon. The Bylaws and Faculty Code Committee still has a vacancy and struggles to have quorum. The next Open EC meeting is next Wednesday on November 8 at 3:10 p.m. in the Grupe Faculty Center.

NEW BUSINESS - None

Meeting was adjourned at 4:17 p.m.

Exhibit A

Committee	Name	Department	Term
Academic Affairs			
1 COTS vacancy	Megan Matheson	Psychology	6/15/17 – 6/14/20
Budget & Planning			
1 CEPS vacancies	Lad Holden	ETSC	6/15/17 – 6/14/18
1 CAH vacancy	Katharine Whitcomb	English/Communication	6/15/17 – 6/14/20
Bylaws & Faculty Code			
1 Senator vacancies	Vacant		6/15/17 – 6/14/18
General Education Committee			
1 CAH vacancy	Lori Gray	English	10/1/17 – 6/14/19
General Education Implementation Task Force			
	Katharine Whitcomb	English/Communication	
	Mark Samples	Music	
	Donald Wattam	CSEL	
	Eric Cheney	Sociology	
	Todd Webber	Management	

Exhibit B

Proposed FALL 2019 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

April 22	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
April 22	Schedule Goes Live	View in MyCWU
April 22	Advising Begins	FALL 2019 advising
May 6-June 21	Registration	For continuing students (<i>During the assigned enrollment appointment</i>)
August 1	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
September 11	Leave of Absence	Students not attending FALL quarter must submit request
September 19	Faculty Development Day	Before classes start
September 25	CLASSES BEGIN	First day of classes for FALL
October 2	Change of Schedule Period Ends	Add/Drop classes- <i>Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.</i>
October 2	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
October 2	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
Sept 27-Oct 7 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three easy payments instead of one. A \$50 enrollment fee applies.
Oct. 2-Oct. 8	\$25 Late Registration Fee	Instructor signature required to enroll
October 8	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Oct. 9-Nov. 5	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
October 24	\$100 Fee-Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Nov. 6-Dec. 6	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
Nov. 12-Dec. 6	Registration for WINTER	See WINTER 2020 calendar
November 11	Veterans Day (Observed)	No classes/administrative offices closed
November 27-29	Thanksgiving and Native American Heritage Day Recess	No classes/administrative offices open November 27 No classes/administrative offices closed November 28-29
December 6	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
December 6	Classes End	Last day of class instruction
December 9	Study Day	Study Day
December 10-13	FINAL EXAMS	See exam schedule

December 13	End of Quarter	End of Quarter (last day of finals)
December 17	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
54	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Oct. 24	Deadline for 50 percent refund with complete withdrawal	June 28	Deadline to apply for baccalaureate degree for FALL 2019
Nov. 8	Uncontested withdrawal period deadline	Sept. 25-Oct. 1	Master's degree final folder check for FALL needs to be requested during first week of classes
Dec. 6	Hardship withdrawal petition deadline	Oct. 4	Deadline to apply for baccalaureate degree for WINTER
Dec. 6	Complete university withdrawal	Dec. 2	Complete the final "Turnitin" check. All forms submitted, and fees paid for FALL graduation for Thesis Option Students
		Dec. 13	Complete all master's degree requirements for FALL graduation

Proposed WINTER 2020 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.

If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

October 28	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
October 28	Schedule Goes Live	View in MyCWU
October 28	Advising Begins	WINTER 2020 advising
Nov. 12- Dec. 6	Registration	For continuing students (<i>During the assigned enrollment appointment</i>)
December 16	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
December 24	Leave of Absence	Students not attending WINTER quarter must submit request
January 7	CLASSES BEGIN	First day of classes for WINTER
January 14	Change of Schedule Period Ends	<i>Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.</i>
January 14	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
January 14	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
Jan. 9-Jan. 19 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three easy payments instead of one. A \$50 enrollment fee applies.
January 14-21	\$25 Late Registration Fee	Instructor signature required to enroll
January 20	Martin Luther King Jr. Holiday	No classes/administrative offices closed
January 21	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Jan. 22-Feb. 19	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
February 5	\$100 Fee -Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Feb. 18-Mar. 13	Registration for SPRING	See SPRING 2020 Calendar
Feb. 20-Mar. 13	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
February 17	Presidents Day	No classes/administrative offices closed
March 13	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
March 13	Classes End	Last day of class instruction
March 16	Study Day	Study Day
March 17-20	FINAL EXAMS	See exam schedule
March 20	End of Quarter	End of Quarter (last day of finals)
March 24	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU

52	Instructional Days per Quarter	Includes final exams and study days
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WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Feb. 5	Deadline for 50 percent refund with complete withdrawal	Oct. 4	Deadline to apply for baccalaureate degree for WINTER
Feb. 21	Uncontested withdrawal period deadline	Jan. 7-14	Master's degree final folder check for WINTER needs to be requested during first week of classes
March 13	Hardship withdrawal petition deadline	Jan. 17	Deadline to apply for baccalaureate degree for SPRING
March 13	Complete university withdrawal	March 13	Complete the final "Turnitin" check. All forms submitted, and fees paid for WINTER graduation for Thesis Option Students
		March 20	Complete all master's degree requirements for WINTER graduation

Proposed SPRING 2020 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.
If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

Feb. 3	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
Feb. 3	Schedule Goes Live	View in MyCWU
Feb. 3	Advising Begins	SPRING 2020 advising
Feb. 18-Mar. 13	Registration	For continuing students (<i>During the assigned enrollment appointment</i>)
March 17	Leave of Absence	Students not attending SPRING quarter must submit request
March 23	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
March 31	CLASSES BEGIN	First day of classes for SPRING
April 7	Change of Schedule Period Ends	<i>Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.</i>
April 7	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
April 7	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
Apr. 2-Apr. 12 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three easy payments instead of one. A \$50 enrollment fee applies.
April 7-13	\$25 Late Registration Fee	Instructor signature required to enroll
April 13	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
April 14-May 11	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
April 29	\$100 Fee -Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
May 4-June 24	Registration for SUMMER	See SUMMER 2020 Calendar (Schedule goes live April 20 th)
May 11- June 19	Registration for FALL	See FALL 2020 Calendar (Schedule goes live April 27 th)
May 12-June 5	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
May 20-21	Source Days	Instructional days - Research projects
May 25	Memorial Day	No classes/administrative offices closed
June 5	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
June 5	Classes End	Last day of class instruction
June 8	Study Day	Study Day
June 9-12	FINAL EXAMS	See exam schedule
June 12	End of Quarter	End of Quarter (last day of finals)
June 13	COMMENCEMENT	Commencement Ceremonies - Ellensburg

June 14	COMMENCEMENT	Commencement Ceremonies - Kent
June 16	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
53	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

April 29	Deadline for 50 percent refund with complete withdrawal	Jan. 17	Deadline to apply for baccalaureate degree for SPRING
May 15	Uncontested withdrawal period deadline	Mar. 31- Apr. 7	Master's degree final folder check for SPRING needs to be requested during first week of classes
June 5	Hardship withdrawal petition deadline	April 3	Deadline to apply for baccalaureate degree for SUMMER
June 5	Complete university withdrawal	May 29	Complete the final "Turnitin" check. All forms submitted, and fees paid for SPRING graduation for Thesis Option Students
		June 12	Complete all master's degree requirements for SPRING graduation

Proposed SUMMER SESSION 2020 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.
If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

April 20	Schedule Goes Live	View in MyCWU
April 20	Advising Begins	SUMMER 2020 advising
May 4-June 24	Registration	Summer Session
June 22	CLASSES BEGIN	Classes begin for six-week and full session
June 24	Change of Schedule Period Ends	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.
June 24	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
June 24- July 2 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three easy payments instead of one. A \$50 enrollment fee applies.
June 25-July 1	\$25 Late Registration Fee Six-week Session	Instructor signature required to enroll
June 25-July 1	\$25 Late Registration Fee Full Session	Instructor signature required to enroll
July 2-17	\$50 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
July 2-30	\$50 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
July 3	Independence Day Holiday	No classes/administrative offices closed
July 6	\$50 Fee - Unpaid Tuition and Fees	\$50 fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 20-31	\$75 Late Registration Fee Six-week Session	Instructor and Department Chair signatures required to enroll
July 21	\$100 Fee -Unpaid Tuition and Fees	\$100 fee assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 31-Aug. 21	\$75 Late Registration Fee Full Session	Instructor and Department Chair signatures required to enroll
July 31	Six-week Session Classes End	Last day of class instruction for six-week session
August 4	Grades Due Six-week Session	10:00 p.m. deadline for instructors to submit grades via MyCWU
August 21	Full Session Classes End	Last day of class instruction for full session
August 25	Grades Due Full Session	10:00 p.m. deadline for instructors to submit grades via MyCWU

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

July 17	Deadline for 50 percent refund with complete withdrawal	April 3	Deadline to apply for baccalaureate degree for SUMMER
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July 17	Uncontested withdrawal period deadline	June 22-26	Master's degree final folder check for SUMMER needs to be requested during first week of classes
July 24	Hardship withdrawal petition deadline for six-week session	July 6	Deadline to apply for baccalaureate degree for FALL 2020
July 24	Complete university withdrawal for six-week session	Aug. 7	Complete the final "Turnitin" check. All forms submitted, and fees paid for SUMMER graduation for Thesis Option Students
Aug. 14	Hardship withdrawal petition deadline for full session	Aug. 21	Complete all master's degree requirements for SUMMER graduation
Aug. 14	Complete university withdrawal for full session		

Exhibit C

CWUP 5-90-050 Graduation Requirements for Bachelor's Degrees

(8) Graduation with Distinction

(A) Baccalaureate honors are awarded to recipients of a first bachelor's degree according to the following cumulative GPA:

3.500 to 3.699-cum laude

3.700 to 3.899-magna cum laude

3.900 to 4.000-summa cum laude

The cum laude, magna cum laude, and summa cum laude honor will be noted on the recipient's diploma and university transcript.

~~(9) Other distinctions:~~

(B) ~~(A)~~ President's Scholars: President's Scholars are those students who, in the current academic year, have cumulative GPA's in the top 1% of their respective school or college class. GPA is calculated by existing university policy.

(C) ~~(B)~~ Dean's Scholars: Dean's scholars are those students who, in the current academic year, have a cumulative GPA in the top 5% of their respective school or college class (but not including the top 1%). GPA is calculated by existing university policy. Eligible individual study majors will be determined by the Provost or designee.

(D) ~~(C)~~ The following conditions must be met in order to be considered for graduation with distinction:

1. At least ~~forty-five (45)~~ **seventy-five (75)** of the credits required for the degree must be earned at Central Washington University ~~with a minimum of 60 credits~~

2. Credits earned by course challenge, CLEP® and other national examinations, military experiences or courses, prior learning assessments, non-college courses and industrial experience will not be allowed toward the ~~45~~ **75** credits required for eligibility.

3. Honors shall be based on the GPA of all credits earned at Central ~~and as well as~~ transfer credits accepted by CWU.

(E) ~~(D)~~ Registrar Services will calculate the top percentage for declared graduates based on the end of winter quarter data. Final determination of honors will be made after spring quarter graduation when all grades are recorded.

(F) ~~(E)~~ Students completing degree requirements during the summer who are permitted to participate in the preceding spring quarter commencement will not be eligible for honors recognition until the following spring commencement ceremony.

Rationale: GPA calculations for graduation with distinction/honors are done at the end of Winter quarter. At the end of Winter quarter, several transfer students are short the minimum number of credits to have the honors distinctions at Spring Commencement. This change in credits would allow for most of the students in this predicament to be listed as an honors graduate at the Spring commencement. In some instances, students can transfer in up to 135 credits, so they would still be meeting the minimum 180 for graduation. The GPA is now expanded to 3 digits past the decimal point to help avoid any confusion as to which honors the student will be awarded. This change in GPA listing will also be found and changed in all places mentioned in policy.

Exhibit D

Faculty Code IV.D.

1. Authorization of Committees

The authorizing resolution or motion establishing any standing committee shall include, but is not limited to, language to establish the scope of the committee's charge, the length of time for which the committee will be in service, the number of members on the committee, and the length of term for which members will serve.

- a. The Executive Committee with the approval of the Senate, may, at any time, amend the authorizing language of a standing committee.
 - b. The maximum length of time a standing committee shall be authorized by the Senate is four years, excepting those committees identified in D.1 above. The Senate may reauthorize a standing committee at the end of its term.
 - c. There shall be no limit to the number of times the Senate may reauthorize a standing committee.
2. The Executive Committee shall have the right to appoint the members of all Senate standing, sub, and ad hoc committees with Senate approval.
 3. Terms of service for committee chairs shall be limited to six (6) consecutive years. A partial year shall be treated as a full year.
 4. All changes suggested by any committee must be approved by the Senate before being adopted.
 5. The Executive Committee shall nominate a faculty legislative representative to the president. Upon approval by the president, this nominee shall then be confirmed by the full Senate.
 6. The Executive Committee shall forward nominations for faculty positions on university standing committees to the Officers of the President and Provost. The provost or president shall make the final selections and appointments.
 - a. A committee member shall report on at least a quarterly basis to the chair-elect using the form provided by the Executive Committee. If there are issues that affect the general faculty, additional contact is required.
 - b. The chair-elect will serve as liaison and report to the Faculty Senate.

Exhibit E

Asian Business Minor

<https://cwu.curriculog.com/proposal:2354/form>